2023-09-28

Department of History
Division for Human Rights Studies
Ilona Karppinen
Internship coordinator

## Internship within the B.A. Programme in Human Rights

This document outlines the purpose of the internship semester on the B.A. Programme in Human Rights Studies at Lund University. From this purpose follows a number of guidelines, which, as a general rule, should be followed by the university, the intern and the agency, organisation or company providing for the internship.

# Purpose of the internship

The B.A. Programme in Human Rights Studies is made up of six semesters. During the fifth semester the intention is to give the students opportunity to acquire practical experience of work relevant for the student's education in human rights. Internship is both sought after by students and a key component when entering the work market upon completion of studies. The internship, which is part of the B.A. Programme in Human Rights studies, is a university course subject to written and oral presentation and examination.

# Guidelines for the internship

#### **Student on internship**

- shall be at a registered organisation, agency, company or administrative authority with at least one fulltime employee.
- shall have a supervisor assigning tasks for the intern.
- shall have a supervisor who is employed and present at the workplace.
- shall not be supervised by a family member
- is expected to be in the workplace during the regular staff's normal hours.
- is expected to be given assignments corresponding to demonstrated ability.
- is not allowed to perform work substituting entire regular paid positions.
- should be considered as additional support for regular staff.
- shall have a workplace relevant for the assigned tasks.
- is expected to follow normal routines and rules at the workplace

2023-09-28

### The receiving organisation

- shall be a registered organisation, agency, company or administrative authority with at least one fulltime employee.
- shall provide a supervisor assigning tasks for the intern.
- shall have a supervisor who is employed and present at the workplace.
- is not allowed to assign the student with tasks substituting entire regular paid positions.
- shall provide a working environment relevant for the assigned tasks.

### General information

The internship period has to follow the academic year at Lund University. Autumn semester begins at the end of August and ends in mid January. Spring semester begins in mid January and ends in early June. To see the the official dates for the academic calendar, please visit Lund University's website: <a href="https://www.lunduniversity.lu.se/admissions/study-lund-university/academic-calendar">https://www.lunduniversity.lu.se/admissions/study-lund-university/academic-calendar</a>

The internship has to be unpaid and should not generate additional costs such as course fees for the student. All students are insured by Lund University during their internship period. They have financing from the Swedish Government for the whole duration of the internship.

#### Contact information

Internship coordinator Ilona Karppinen

Email: ilona.karppinen@mrs.lu.se

Telefon: 046-222 47 52

Programme director Andreas Tullberg

Email: andreas.tullberg@mrs.lu.se